

## M.P. PROFESSIONAL EXAMINATION BOARD, BHOPAL

# MET & MCA - 2012 EXAMINATION

(FOR ADMISSION TO MBA & MCA COURSES IN EDUCATIONAL INSTITUTIONS OF MADHYA PRADESH)

• Starting Date of Submission of Online Applications	21 January 2012
• Last date for Submission of Online Applications	20 February 2012
• Date of Test	18 March 2012 SUNDAY MET - Forenoon Session MCA - Afternoon Session
• Test Fee Unreserved / Other Backward Class	MET - 1300/-, MCA - 700/- BOTH - 1500/- + 50/- Rs. Online Service Charges
• Test Fee Scheduled Caste/ Scheduled Tribe / Handicapped	MET - 650/-, MCA - 350/- BOTH - 750/- + 50/- Rs. Online Service Charges

### TIME TABLE

Day and Date of Test	Test Starts	Distribution of Answer Sheet	Time for filling the required entries on the Answer Sheet	Distribution of Question Booklet	Time for Examining the Question Booklet	Time for Marking the Answers on the Answer Sheet
For MET Sunday 18 March 2012	9.00 AM	9.00 AM	9.00 AM TO 9.10 AM = 10 Minutes	9.10 AM	9.10 AM TO 9.15 AM = 05 Minutes	9.15 AM TO 12.00 Noon = 2 Hrs. 45 Minutes
For MCA Sunday 18 March 2012	3.00 PM	3.00 PM	3.00 PM TO 3.10 PM = 10 Minutes	3.10 PM	3.10 PM TO 3.15 PM = 05 Minutes	3.15 PM TO 5.15 PM = 2 Hrs.

#### NOTE :

- A candidate entering the examination hall after 15 minutes from the commencement of the test shall not be permitted to take the test.
- The candidate must handover the marked OMR answer sheet to the invigilator before leaving the examination hall.
- Use of cellular/mobile phones, calculators, log tables, stray papers etc. is strictly prohibited. Their entry into the examination hall is not allowed.

# **CHAPTER – 1**

## **Rules for Examination to MBA and Allied Courses & Master of Computer Applications (MCA) Course**

**MET/ Pre-MCA 2012**

**RULES FOR EXAMINATION TO 2 YEAR (FOUR SEMESTER) MASTERS OF BUSINESS ADMINISTRATION (MBA) AND ALLIED COURSE (FULL TIME), 3 YEAR (SIX SEMESTER) MASTERS OF BUSINESS ADMINISTRATION (MBA) AND ALLIED COURSES (PART TIME) AND 3 YEAR (SIX SEMESTER) MASTERS OF COMPUTER APPLICATION (MCA) COURSE (FULL TIME) IN A.I.C.T.E. APPROVED INSTITUTIONS IN GOVERNMENT, INSTITUTION DECLARED AUTONOMOUS BY THE STATE GOVERNMENT, GOVERNMENT AIDED INSTITUTIONS, SELF-FINANCING AUTONOMOUS AND UNAIDED PRIVATE INSTITUTIONS IN MADHYA PRADESH**

**SESSION-2012-2013**

**1. AVAILABILITY OF SEATS:**

Number of seats available in various Management institutions (Full Time and Part Time) & MCA institutions in Madhya Pradesh are indicated in the Tables 1, 2 and 3 are tentative. Updated status of Seats, Distribution of Seats (MP Domiciled Candidate Seats, All India Seats, General Pool seats, NRI Seats and Female Seats etc.) shall be available on the website of the Competent Authority authorized by the State Government for conducting counselling.

**2. Reservation of seats:**

16%, 20% and 14% of the seats available for MP domicile candidates seats / General Pool seats are reserved for candidates belonging to Scheduled Caste (SC), Scheduled Tribe (ST) and Other Backward Classes (excluding Creamy Layer) of Madhya Pradesh respectively in Government institutions, institutions declared autonomous by the State government, Government Aided Institutions, Self financing autonomous and Unaided Private institutions.

**(A) Scheduled Caste (SC) and Scheduled Tribe (ST) Category of Madhya Pradesh:**

A candidate claiming to be either of SC or ST category of MP shall have to produce a certificate at the time of verification of documents from the competent authority in Proforma - 2(A) or 2(B) as given in this rule book.(Vide MP Government GAD order No. F.7-2/96 आ.प्र./1, भोपाल, दिनांक 01.08.1996

**(B) OBC category of Madhya Pradesh**

A candidate claiming reservation under OBC (excluding creamy layer) category shall have to produce a certificate at the time of verification of documents issued by the competent authority in Proforma 3(A) or 3(B) as given in the rule book.( Vide MP Government GAD order No. F/7-2/96 आ.प्र./1, भोपाल, दिनांक 12.03.1997 and order no. ,F-7-2/96 आ.प्र./1, भोपाल, दिनांक 06.07.2000 and as per latest order issued by the Govt. of M.P. regarding creamy layer. The candidate should also bring an income certificate at the time of verification of documents regarding his/her family's income from the Competent Authority and stating that his/her parents do not come under creamy layer if OBC certificate is issued before 30<sup>th</sup> April, 2010.

**NOTE:**

- (a) A candidate can claim reservation under only one of the various reserved categories.
- (b) A candidate, claiming reservation under a reserved category or other reserved seats shall have to produce relevant certificate/ certificates in proforma prescribed by the Government of MP at the time of counselling/admission.

**(C) Reservation for Female candidates:**

30% seats in each category viz. UR, SC, ST and OBC shall be reserved for female candidates in Government institutions, institutions declared autonomous by the State government, Government Aided Institutions, Self financing autonomous.

This reservation shall be a compartmentalized horizontal reservation.

Seats remaining vacant in female quota of a category shall be filled by converting such seats into Open Quota (OP) of the same category.

However if even after this conversion the Open Quota (OP) of that category does not get filled then these vacancies shall be filled by converting them into Open Quota (OP) of other categories as per the procedure laid down in Rule.

**(D) Reservation for Persons with disabilities (Physically Handicapped Seats):**

3% seats in each category viz. - UR, SC, ST and OBC shall be reserved for candidates with disability percentage of 40 or above and satisfying MP domicile requirements in Government institutions, institutions declared autonomous by the State government, Government Aided Institutions, Self financing autonomous. This reservation shall be compartmentalized horizontal reservation.

Seats remaining vacant in this category shall be filled by converting such seats into Open Seats of the NIL (X) category. However, if even this conversion the Open Seats (OP) of that category does not get filled then these vacancies shall be filled by converting them in to Open Seats (OP) of other categories as per the procedure. Candidates claiming admission against these seats (Physically Handicapped Seats) shall be required to produce following certificates at the time of verification of documents:-

(i) Disability Certificate from the concerned District Medical Board;

AND

(ii) Eligibility Certificate for the course from the Superintendent, Government of India, Ministry of Labour, Vocational Rehabilitation Centre for Physically Handicapped, Napier Town, Jabalpur.

**(E) J&K Migrant's Seats:**

One seat, on over and above basis, in each of the Institution is reserved for J&K migrants. The admission shall be given on the basis of merit as decided by the MET-2012/Pre MCA 2012 test conducted by Vyapam, Bhopal. The candidate shall have to produce a certificate as given in proforma-9 duly signed by competent authority at the time of verification of documents.

Sons/daughters of the employees of MP Government who have served in the State of Jammu & Kashmir for curbing insurgency are also covered under the J&K migrant. Such candidates should have passed their qualifying examination from the State of J&K. Candidates shall have to produce a certificate in proforma-10 of this rule book at the time of verification of documents.

**(F) J&K Resident's Seats:-**

One seat each in all institutions has been reserved for residents of Jammu & Kashmir. The candidates seeking admission against these reserved seats shall be required to appear in MET-2012/Pre MCA 2012 test conducted by Vyapam, Bhopal and submit appropriate certificate issued by the competent Authority at the time of verification of documents. These seats shall be considered under All India Seats.

**(G) NRI Seats:**

Admission against these seats will be carried out as per the regulation published in MP Government Gazette dated 15<sup>th</sup> July, 2009 for admission against NRI seats "reservation to Non-Resident Indian Regulation 2009 (and amendments).

### 3. Domicile Requirements:

No candidate shall be selected for admission against the MP domicile seats reserved in Government institutions, institutions declared autonomous by the State government, Government Aided Institutions, Self financing autonomous institutions and No candidate belonging to SC, ST & OBC (Excluding Creamy Layer) category shall be selected for admission against the seats reserved for them in Unaided Private institutions unless;

- (1) He/She is a Citizen of India, and
- (2) (a) He/She has been educated in an educational institution located in MP for at least three consecutive years during the five years period from year 2007 to 2012. (Certificate in Proforma-4);

**OR**

- (b) He/She is a bonafide resident of MP as per the Explanation-1 given below: (Certificate in Proforma-5);

**OR**

- (c) He/She is a son or daughter of,
  - (i) An employee or a pensioner of the Government of MP or an employee of the Government of MP who died while in service of or an officer of the All India Services of the cadre of MP (Certificate in Proforma-6);

**OR**

- (ii) A Central Government employee including employee of Defense Establishments, employee of Post & Telegraph Department or the Railways or an employee of a Public Sector Undertaking posted and stationed in MP on or **before January 1, 2012** till date of admission. (Certificate in Proforma-7);

**OR**

- (iii) A person settled in MP under any resettlement scheme sanctioned by the Government of India or the State Government of MP (Certificate in Proforma-8).

### **EXPLANATION 1:**

**GUARDIAN:** Guardian in relation to a candidate means any person who in the opinion of the District Magistrate concerned, has after the death of his/her father and mother been in actual charge of or control over the candidate or his/her property or both, at the time of application since the death of his/her father and mother. The certificate of guardianship from the appropriate court shall have to be produced as an evidence of guardianship. If the father of a candidate is dead but the mother is alive, she shall be deemed to be natural guardian of the candidate and no other person shall be recognized as guardian. Son or daughter shall also include stepson or stepdaughter.

### **EXPLANATION 2:**

#### **Adopted sons/daughters**

If an applicant, whether belonging to unreserved or reserved category, is desirous of seeking admission on the basis of being adopted Son/Daughter of a parent, he/she has to produce a satisfactory valid adoption certificate executed at-least five years before the last date of submission of application for admission. The adoption certificate should be verified from the school or college records to the effect that the applicant has attended or from a certificate of any examination passed by the candidate during last five years.

The applicant, claiming admission under any reserved category, against this facility should belong to that reserved category before adoption. An applicant originally belonging to any other categories than Schedule cast or schedule tribe adopted by a Schedule cast or schedule tribe parent would not qualify for this facility or benefits thereof.

#### **4. ELIGIBILITY FOR TEST**

**4.1 The Candidates should be an Indian National.**

**4.2 Educational Qualifications:**

##### **MBA & ALLIED COURSES:**

**A candidate seeking admission to MBA and Allied Courses should be a Graduate with at least 50% marks and 45% marks in case of SC, ST, OBC category of Madhya Pradesh in aggregate of any UGC/AICTE approved Indian University or from a foreign University recognized by Association of Indian Universities (AIU) or institute recognized by the concerned University as equivalent thereto. The Bachelor's degree must be of minimum three years duration after passing Higher Secondary (10+2) examination of (10+2) system or equivalent.**

##### **MCA COURSE:**

**A candidate seeking admission to MCA Course should be a Graduate with at least 50% marks and 45% marks in case of SC, ST, OBC (excluding Creamy Layer) category of Madhya Pradesh in aggregate of any UGC/AICTE approved Indian University or from a foreign University recognized by Association of Indian Universities (AIU) or institute recognized by the concerned University as equivalent thereto. The Bachelor's degree must be of minimum three years duration in any discipline with Mathematics as compulsory or an additional subject at Higher Secondary (10+2) level.**

##### **NOTE:**

**Candidates in the Final year of above degree examination can also appear in the MET- 2012 test / PreMCA-2012 test on provisional basis. But such a candidate shall have to produce the original certificate of having passed/mark sheet of the final year of the degree examination at the time of admission taken in the allotted institute; however, candidate shall have to fill all the entries of qualifying examination at the time of registration.**

## 5. Manner of Admission –

- 5.1 Through a Common Entrance Test conducted by Madhya Pradesh Vyavasayik Pareeksha Mandal (VYAPAM), Bhopal which shall prepare and notify category wise merit/waiting lists as well as common ranking lists on the basis of the marks obtained by the candidates in Pre-MCA 2012/MET-2012.

**MBA & ALLIED COURSES:** An entrance test MET-2012 test shall be conducted by VYAPAM for selection of candidates for admission to Management and Allied courses. The test shall have the following components:

- |       |                        |           |
|-------|------------------------|-----------|
| (i)   | Written test (WT)      | 80% marks |
| (ii)  | Group Discussions (GD) | 10% marks |
| (iii) | Interview (I)          | 10% marks |

### **MCA COURSES:**

An entrance test Pre-MCA-2012, shall be conducted by VYAPAM for selection of candidates for admission to MCA course.

- 5.2 Inter se merit of candidates getting equal marks in the Common Entrance Test shall be decided by giving preference to the person, who is older in age and, in case the age is also same, then merit shall be decided on the basis of aggregate marks obtained in the qualifying examination.
6. Details of Admission Rules, Procedure of admission, Verification of original documents, Cancellation of admission and tuition fees in various institutions etc. will be available on the website of Compentent Authority i.e. [www.dtempcounselling.org](http://www.dtempcounselling.org) / [www.mptechedu.org](http://www.mptechedu.org) before the commencement of counselling.

Table-1

<b>DIRECTORATE OF TECHNICAL EDUCATION, MADHYA PRADESH</b>		
<b>SEATS IN MBA AND ALLIED COURSES FOR THE SESSION 2012-2013</b>		
<b>Govt. Autonomous Colleges</b>		
<b>S.NO.</b>	<b>Name of Institution</b>	<b>Total Seats</b>
1	Inst.of Cooperative Mgmt, Bhopal	60
2	MLB Govt. College Inst. Of Mgmt. Gwalior	30
	<b>TOTAL</b>	<b>90</b>
<b>Self Financing Institutions</b>		
1	CR Inst. Of Mgmt. Studies, B.U. Bhopal	60
2	D.B.A. APSVV, Rewa	60
3	I.I.P.S. DAVV, Indore	60
4	I.M.S. DAVV, Indore	120
5	MGCG V V Chitrakoot, Satna MBA(SBM)	20
6	MGCG V V Chitrakoot, Satna MBA(RM)	20
7	MGCG V V Chitrakoot, Satna MBA(ABM)	20
8	PT JNI BM, VIKRAM Univ., Ujjain	120
9	Samrat Ashok Technological Institute of Tech. (SATI), Vidisha	60
10	School of Studies in Comm. & Mgmt., JVV Gwalior	60
11	U.I.M. RD V V, Jabalpur	60
	<b>TOTAL</b>	<b>660</b>
<b>PRIVATE INSTITUTIONS</b>		
1	Academy of Management, Awadhपुरi, Bhopal	240
2	Acropolis Faculty of Management & Research, Indore	180
3	Acropolis Inst. of Tech. & Research, Indore	60
4	Acropolis Technical Campus (Transnational Knowledge Society Group of Institution), Indore	180
5	Aditya College of Tech. & Sc.(ENGG.) Satna	60
6	Alpine Inst. Of Tech. (ENGG.) Ujjain	60
7	Apex Institute of Management and Research, Indore	120
8	Arihant Inst. Of Mgmt. Studies, Indore	120
9	Astral Inst. of Tech. & Res. Indore	60
10	Babulal Tarabai Inst. Of Res. & Tech. Sagar	60
11	Bansal Inst. of Sc. & Tech., Bhopal	60
12	Bansal Inst. Of Res. & Tech. (ENGG.) Bhopal	60
13	Bhabha Engg. research Inst, Bhopal	60
14	Bhabha College of Engg. Bhopal	60
15	Bhabha Eng. Res. Inst. (MCA) Bhopal	60
16	Bhabha Management Research Inst. Bhopal	60
17	BM College of Mgmt. & Research, Indore	180
18	Boston College for Prof. Studies,(MCA) Gwalior	180
19	BVM (Bhartiya Vidhya Mandir) College of Tech. & Mgmt. (ENGG.), Gwalior	60
20	BVM College of Mgmt. Edu, Gwalior	120
21	Career College Of Management, Bhopal	60
22	Central India Institute of Technology, Indore	60
23	CH Inst. Of Management, Indore	180
24	CH. Inst. of Mang. & Commerce, Indore	180

25	Chameli Devi Group of Institution (Chamelidevi Inst. Of Tech. & Mgmt. (ENGG.), Indore	120
26	Crescent Institute of Management Studies, Bhopal	90
27	Divine International Group of Institutions, Gwalior	120
28	GICTS College of Prof. Edu. (MCA) Gwalior	120
29	Girdhar Shiksha Evam Samaj Kalyan Samiti Group of Inst. Mandideep, Bhopal	120
30	GITS Gwalior Inst. Of Tech. & Sc.(ENGG.) Gwalior	60
31	Global Nature Care Sangathan's Group of Inst. Jabalpur	180
32	Gyan Ganga College of Tech., Jabalpur	60
33	Gyan Ganga Inst. Of Tech. & Mgmt. (ENGG.) Bhopal	60
34	Gyan Ganga Institute of Technology & Sc. ,Jabalpur	60
35	Gyanodaya Inst. Of Management and Tech. Neemuch	60
36	Hitkarni College of Engg. & Tech., Jabalpur	60
37	IES'S College of Tech.(ENGG.) Bhopal	60
38	Indira Priyadarshini College of Mgmt., Bhopal	60
39	Indore Inst. of Computer Application, Indore	60
40	Indore Inst. of Sc. & Tech. Indore	60
41	Indore Institute of Management and Research, Indore	120
42	Indore Management Institute and Research, Indore	60
43	Infinity Management & Engg. College Sagar	60
44	Inst.of Business Mgt.& Res.IPS Acad. Indore	300
45	Institute Of Engg. & Sc.,IPS Academy(ENGG.) Indore	60
46	Institute of Business Management & Research IPS Academy, Indore MBA (Business Economics)	60
47	Institute of Business Management & Research IPS Academy, Indore MBA (International Business)	60
48	Institute of Prof. Edu. & Res.(IPER), Bhopal	180
49	IPS College of Tech. & Mgmt.(ENGG.) Gwalior	60
50	ITM GROUP OF INSTITUTION (Institute of Information Technology & Management), Gwalior	60
51	ITM GROUP OF INSTITUTION (Institute of Technology & Management), Gwalior	60
52	ITM GROUP OF INSTITUTION (ITM School of Management) ,(ITM University, Gwalior) Gwalior	120
53	ITM School of Business(ITM University, Gwalior), Gwalior	120
54	Jagadguru Dattatray College Of Tech. Indore	60
55	Jai Narayan (J.N.) College of Tech., Bhopal	60
56	Jai Narayan College of Tech. & Sc., JNCTS,(ENGG.) Bhopal	60
57	Jain College, Gwalior	120
58	Jawaharlal Nehru College Of Technology, Rewa	60
59	Jeev Sewa Sansthan Group of Institutions for Women-Faculty of Management, <b>Bhopal *</b>	60
60	Kailash Chandra Bansal College of Technology Bhopal	60
61	Kailash Narayan Patidar College of Sc. & Tech., Bhopal	60
62	KCB Technical Academy, Indore	60
63	Lakshmi Narain Academy Of Management, Gwalior	60
64	Lakshmi Narain College of Tech. Jabalpur	60
65	Lakshmi Narain College of Tech., Bhopal	120
66	Lakshmi Narain College Technology & Science (ENGG.), Bhopal	120

67	Lakshmi Narain College Technology (ENGG.), INDORE	60
68	Laxmi Bai Sahuji Inst. Of Mgmt., Jabalpur	180
69	Laxmi Narain College of Tech, (ENGG.), Bhopal	30
70	Laxmipati Inst. Of Sci. & Tech. (LIST), Bhopal	60
71	Lord Krishna College of Tech. (ENGG.), Indore	60
72	Madhuban Inst. Of Professional Studies, Indore	60
73	Mahakal Instt. of Management, Ujjain	120
74	Mahakal Instt. of Tech.& Mgmt.(ENGG.),Ujjain	60
75	Mahakal Instt. of Tech.& SC.(ENGG.),Ujjain	60
76	Maharaja Ranjit Singh College of Prof. Sc.(Indo Friends Foundation Group of Institution ), Indore	180
77	Maharaja Ranjit Singh College of Prof. Sc.(Indo Friends Foundation Group of Institution ), Indore (Financial Administration)	60
78	Maharana Pratap College Of Management, Bhopal	120
79	Maharana Pratap College of Tech.(ENGG.), Gwalior	60
80	Maharishi Centre for Educational Excellence (MCEE), Bhopal	120
81	Malwa Inst. of Sci. & Tech., Indore	60
82	Malwa Inst. of Tech., Indore	60
83	Mandsaur Institute Of Technology (ENGG.), Mandsaur	60
84	Manjula K. Ponda College of Mgmt., Bhopal	60
85	Mathura Devi Inst. Of Tech. & Mgmt. (ENGG.) Indore	60
86	Mathuradevi Institute of Management, Indore	120
87	Matushri Ahilya Devi Institute of Mgmt.& Res. Indore	120
88	Medi-caps Institute Of Tech. & Mgmt (ENGG.), Indore	60
89	Medicaps Institute of Technology& Mgmt(MCA), Indore (Foreign Trade)	60
90	Medicaps Institute of Technology& Mgmt., Indore	120
91	Millenium Inst. Of Tech. & Sc.(ENGG.) Bhopal	60
92	Mittal Institute Of Technology, Bhopal	60
93	Modern Inst. Of Professional Studies, Indore	180
94	N.R.I. Inst. of Information Sc. & Tech , Bhopal	60
95	Nagaji Institute Of Tech. & Mgmt (ENGG.) Gwalior	60
96	New Tech. Inst. Of Management & Tech., Dewas	180
97	NRI Institute of Technology & Management, Gwalior	60
98	Ojaswini Inst. Of Mgmt.&Tech.(ENGG.), Damoh	60
99	Oriental College of Mgmt., Bhopal	120
100	Paramhans Institute Of Education, Narsinghpur	60
101	PATEL GROUP OF INSTITUTIONS (Patel College of Mgmt.), Indore	180
102	PATEL GROUP OF INSTITUTIONS (Patel College Sc. & Technology.), Bhopal	60
103	PATEL GROUP OF INSTITUTIONS (Patel College Sc. & Technology.), Indore	60
104	PATEL GROUP OF INSTITUTIONS (Patel Inst. Of Tech. (ENGG.)), Bhopal	60
105	Peoples Inst. of Management & Research, (Peoples University, Bhopal),Bhopal	120
106	Pioneer Institute of Professional Studies(MCA), Indore	60
107	Pioneer Institute of Professional Studies, Indore	240
108	Prashanti Inst. Of Management, Ujjain	60
109	Prestige Inst. Of Mgmt. & Res., Indore	300
110	Prestige Inst. Of Mgmt. & Res., Indore ,(Intl. Business)	60
111	Prestige Inst. Of Mgmt. & Res., Indore ,(Financial Admn. )	60

112	Prestige Inst. Of Mgmt. & Res., Indore ,(Mar.Mgmt.)	60
113	Prestige Institute of Management, Dewas	180
114	Prestige Institute of Management, Gwalior	300
115	Priyatam Inst. Of Tech.& Mgmt. (ENGG.), Indore	60
116	R.B.S. Institute of Education, Neemuch	120
117	R.K.D.F. School of Engg., (ENGG.), Indore	60
118	Radhadevi Ramchandra Mangal School of Management & Research, Neemuch	60
119	Radharaman Engg. College, (ENGG.) Bhopal	60
120	Radharaman Inst. of Tech.&Sc.(ENGG.) Bhopal	60
121	Rajeev Gandhi Management Institute, Bhopal	60
122	Rajeev Gandhi Prodyogiki Maha.,(2) (ENGG.) Bhopal	60
123	Rajeev Gandhi Prodyogiki Mahavidyalaya.,(ENGG.), Bhopal	60
124	Rajiv Gandhi Vocational Education and Training Centre, Gwalior	60
125	Rewa Inst. Of Tech., (ENGG.) Rewa	60
126	Rishiraj Institute of Technology, Indore	60
127	RKDF College of Engg., (ENGG.), Bhopal	60
128	RKDF College of Tech. & Res., Bhopal	60
129	RKDF Institute of Mgmt, Bhopal	120
130	RKDF Institute of Sc. & Technology, (ENGG.), Bhopal	60
131	Royal College of Tech., Indore	60
132	Rukmani Devi Inst. Of Sc. & Tech.(ENGG.) Bhopal	60
133	S.S.H.C. Jain Inst. Of Magmt. And Res. , Makronia, SAGAR	60
134	Sagar Inst. Of Res. & Tech (Excellence) Bhopal	60
135	Sagar Inst. of Res. and Tech,(ENGG.) Bhopal	60
136	Sagar Inst. Of Res. Tech. & Sc.(SIRTS) (ENGG.) Bhopal	60
137	Sagar Institute of Sci. & Tech. Bhopal	60
138	Sahib Inst of Mgmt & Research (Institute Of Management Studies & Res.), Indore	60
139	SAM College of Engg. & Tech(ENGG.), Bhopal	60
140	SAM College of Management & Tech., Bhopal	120
141	Sanghvi Innovative Acadamy, Indore	60
142	Sanghvi Inst. of Mgmt. & Sc. (ENGG.),Indore	60
143	Sanghvi Inst. of Mgmt. & Sc. (MCA),Indore	120
144	Sanghvi Inst. of Mgmt. & Sc., Indore	180
145	Sapient Insti. Of Management Studies, Indore	60
146	Satyam Education & Social Walfare Society Group of Institutions, Sukhi sewania, Bhopal	60
147	School of Comp.& Elec.,IPS Acad. (MCA), Indore	60
148	SCOPE College of Engg.(ENGG.), Bhopal	60
149	SGBM Inst. Of Tech. & Sci., Jabalpur	60
150	Shiv Kumar Singh Institute Of Technology & Sc., Indore	120
151	Shree Govindram Seksaria Institute of Management & Research , Indore	120
152	Shree Inst. Of Sc. & Tech. (ENGG.) Bhopal	60
153	Shri Ram Group of Institution (Faculty of Engg., Pharmacy,MBA,MCA) (Rewa Shiksha Samiti Group Of Institutions), Jabalpur	120
154	Shri Ram Inst. Of Tech. (MCA) Jabalpur	60
155	Shri Ram Inst. Of Information Tech. Banmore, Morena	60

156	Shri Ram Inst. Of Sc.& Tech. (ENGG.) Jabalpur	60
157	Shri Ram Institute of Mgmt.,Jabalpur	180
158	Shri Ram Institute of Tech.(ENGG.),Jabalpur	60
159	Shri Rawatpura Sarkar Institute of Management Science, Datia	180
160	Shri RGP Gujrati Prof. Inst., Indore	180
161	Shri Vaishnav Institute Of Management , Gwalior	60
162	Shri Vaishnav Institute Of Management , Indore	120
163	Shri Vaishnav Institute of Management Indore (Financial Administration)	60
164	Shri Vaishnav Institute of Tech. & Sc., (ENGG.), Indore	120
165	Shri Venkateshwar Inst. of Tech., Indore	120
166	Shri Yogendra Sagar Inst. Of Tech. & Sci Ratlam	60
167	Sri Aurobindo Inst. Of Management & Sci., Indore	60
168	Sri Satya Sai College of (MCA), Sehore	60
169	Sri Satya Sai College of Eng., (ENGG.) Bhopal	60
170	Sri Satya Sai Inst of Sc. & Technology., Sehore	60
171	Sri Satya Sai Inst of Management, Sehore	120
172	Star Academy of Tech. & Mgmt. (ENGG.) Indore	60
173	Surabhi College of Engg. & Tech., Bhopal	60
174	Surabhi Group of Institutions, Bhopal	60
175	Sushila Devi Bansal College of Tech., Indore	60
176	Swami Vivekanad Inst. Of Tech., Sagar	60
177	Swami Vivekanand College of Engg., (ENGG.), Indore	60
178	Swami Vivekanand College of Science & Tech., Bhopal	60
179	Swami Vivekananda Group of Colleges, Indore	120
180	Synergy Inst. of Tech., Dewas	60
181	Takshila Inst. of Tech.(ENGG.), Jabalpur	60
182	Technocrate Inst. of Tech. (ENGG.), Bhopal	60
183	Technocrate Inst. of Tech (MBA), Bhopal	180
184	Technocrate Inst. of Tech. & Sci.(ENGG.), Bhopal	60
185	Technocrats Instt. of Technology (Excellence) (ENGG.) Bhopal	60
186	Technocrats Instt. of Technology (MCA) ,Bhopal	60
187	Trinity Institute of Tech & Res., Bhopal	60
188	Truba College of Engg. & Tech., Indore	60
189	Vedica Institute of Technology, Bhopal	60
190	Vidyasagar Institute of Management, Bhopal	60
191	Vikrant Inst. of Management, Gwalior	180
192	Vikrant Inst. of Tech.& Mgmt.(ENGG.), Indore	60
193	Vindhya Inst. of Tech. & Sc. (ENGG.) Indore	60
194	Vindhya Inst. of Tech. & Sc. (ENGG.) Jabalpur	60
195	Vindhya Inst. of Tech. & Sc. (ENGG.) Satna	60
196	Vindhya Institute of Management & Research, Indore	180
197	Vindhya Institute of Management & Research, Satna	180
198	VIP College of Management, Bhopal	60
199	VNS GROUP OF INSTITUTIONS (VNS Inst. of Tech., (ENGG.)), Bhopal	60
200	VNS GROUP OF INSTITUTIONS (VNS Institute of Management), Bhopal	120
	<b>TOTAL</b>	<b>17760</b>
	<b>GRAND TOTAL (MBA Full Time)</b>	<b>18510</b>

\* Women's Only

Table-2

<b>DIRECTORATE OF TECHNICAL EDUCATION, MADHYA PRADESH</b>		
<b>SEATS IN MBA (PART TIME ) COURSES FOR THE SESSION 2012-2013</b>		
<b>Self Financing Institutions</b>		
<b>S.NO.</b>	<b>Name of Institution</b>	<b>Total Seats</b>
1	School of Studies in Comm. & Mgmt., JVV Gwalior	60
	TOTAL	60
<b>PRIVATE INSTITUTIONS</b>		
1	Bhabha Management Research Inst. Bhopal	60
2	Inst.of Business Mgt.& Res.IPS Acad. Indore	60
3	Institute of Prof. Edu. & Res.(IPER), Bhopal	60
4	Matushri Ahilya Devi Institute of Mgmt.& Res. Indore	30
5	Prestige Inst. Of Mgmt. & Res., Indore	60
6	RKDF Insstitute of Mgmt Bhopal	60
7	Shri Ram Institute of Mgmt.,Jabalpur	60
8	Shri Vaishnav Institute of Management, Indore	60
9	Sri Satya Sai Inst of Management, Sehore	60
10	Technocrate Inst. Of Tech (MBA), Bhopal	60
11	VNS GROUP OF INSTITUTIONS (VNS Institute of Management, Bhopal)	45
	TOTAL	615
	Grand Total (Part Time MBA)	675

Table-3

<b>DIRECTORATE OF TECHNICAL EDUCATION, MADHYA PRADESH</b>		
<b>TENTATIVE SEATS IN MCA COURSE FOR THE SESSION 2012-2013</b>		
<b>S.No.</b>	<b>Name of Institution</b>	<b>Total Seats</b>
<b>Autonomous &amp; Aided Institutions</b>		
1	Engineering College Jabalpur	60
2	MITS Gwalior	60
3	SATI Vidisha	120
<b>Government Institutions</b>		
4	Govt. Geetanjali PG Girls College Bhopal	60
	<b>Total</b>	<b>300</b>
<b>Self Finance &amp; University Institutions</b>		
1	B.U. IT, Barkatullah University, Bhopal	60
2	Dept. of Computer Science and application, Vikram VV Ujjain	30
3	Rustamji Inst. Of Tech BSF Acdy. Tekanpur	40*
4	School of C.S. DAVV Indore	60
5	School of Computer Application Jiwaji VV, Gwalior	40
6	SGSITS Indore	60
7	UICSA, RDVV, Jabalpur	40
8	UIT, RGPV Bhopal	60
	<b>Total</b>	<b>390</b>
	<b>* 50% Seats for BSF Wards only.</b>	
<b>PRIVATE COLLEGES</b>		
1	Acropolis Inst. of Tech. & Res.,(BE) Indore	60
2	Babulal Tarabai Institute of Res. & Tech.(B.E.), Sagar	60
3	Bansal Institute of Res. & Tech,(BE) Bhopal	60
4	Bansal Institute of Sc. & Tech, (BE)Bhopal	60
5	Bhabha Engg. Research Inst. (MCA) Bhopal	60
6	Bhartia Vidhya Mandir College of . Mgmt.Edu. (MCA) Gwalior	60
7	Central India Inst. of Tech.(BE) Indore	60
8	Divine International Group of Institutions, Gwalior	120
9	GICTS College of Prof. Edu, (MCA) Gwalior	60
10	Guru Ramdas Khalsa Inst Of Sc & Tech (MCA) Jabalpur	60
11	Gyan Ganga College Of Tech (B.E.) Jabalpur	60
12	Gyan Ganga Institute of Tech.,(BE) Jabalpur	60
13	Gyanodaya Institute of Prof. Studies, Neemuch	60
14	Hitkarni Clg of Engg & Tech (MCA) Jabalpur	60
15	Indore Inst. Of Computer Application, Indore	120
16	Institute of Engg. and Science, (B.E.) IPS Academy, Indore	60
17	ITM GROUP OF INSTITUTIONS (Inst. of Info. Tech. & Mgmt., (BE)),Gwalior	60
18	ITM GROUP OF INSTITUTIONS (Inst Of Tech & Mgmt - (MCA) ITM University, Gwalior), Gwalior	60
19	ITM GROUP OF INSTITUTIONS (Inst Of Tech & Mgmt -(B.E.)), Gwalior	60
20	Jawarlal Inst Of Tech (MCA) (Borawan) Kargone	45
21	KCB Technical Academy, (BE) Indore	60
22	Lakshmi Narain College of Technology ,(MCA) Bhopal	120
23	Lakshmi Narain College Technology & Science (BE) Bhopal	60
24	Lakshmi Narain College Technology ,(BE) INDORE	60
25	Mahakal Inst. Of Tech.& Sc.(B.E.), Ujjain	60

26	Maharaja Ranjit Singh College of Prof. Sc., (MCA)(Indo Friend Foundation Group of Institutions),Indore	60
27	Maharana Pratap Clg Of Tech (MCA) Gwalior	60
28	Maharishi Centre for Edu. Excellence , (MCA) Bhopal	30
29	Malwa institute of Technology,(BE) Indore	60
30	Mandsaur Inst of Tech, (BE)Mandsaur	30
31	Mathura Devi Institute of Technology and Management,(BE) Indore	60
32	Medicaps Institute of Tech. & Mgmt.(MCA), Indore	90
33	Medicaps Institute of Tech. & Mgmt.,(MBA) Indore	60
34	Nagaji Institute of Tech. & Mgmt.(BE) Gwalior	60
35	NRI Inst. of Information Sc. & Tech.,(BE) Bhopal	60
36	Oriental College of Mgmt., (MBA)Bhopal	60
37	Oriental Inst. of Sc. & Tech, (MCA) Bhopal	120
38	Oriental Inst. of Sc. & Tech. (BE), Bhopal	60
39	PATEL GROUP OF INSTITUTIONS (Patel College Of Sc.& Tech.,(BE)), Bhopal	60
40	Pioneer Inst. Of Prof. Studies, (MCA)Indore	60
41	Rewa Inst. of Tech., (BE) Rewa	60
42	RKDF College Of Engg. (BE) Bhopal	60
43	RKDF Inst. of Sc. & Tech ,(MCA). Bhopal	120
44	RKDF Instt. of Sci. & Tech ,(B.E.) Bhopal	60
45	RKDF School of Engg. (BE) Indore	60
46	Sagar Institute Of Res. & Tech.,(BE) Bhopal	60
47	Sam College Of Engg. & Tech. , (BE) Bhopal	60
48	Sanghvi Inst. of Mgmt. & Sc. (MCA), Indore	60
49	School of Computers & Elex. IPS Academy, (MCA)Indore	240
50	SCOPE College of Engg. (B.E.) Bhopal	60
51	Shree Sai Inst Of Tech, (MCA) Ratlam	45
52	Shri Dadaji Instt. Of Tech. & Sc., (BE) Khandwa	60
53	Shri Ram Group of Institution (Faculty of Engg., Pharmacy,MBA,MCA) (Rewa Shiksha Samiti Group of Institutions), Jabalpur	60
54	Shri Ram Inst Of Tech. (MCA) , Jabalpur	120
55	Shri Ram Inst. Of Tech. (B.E.) , Jabalpur	60
56	Shri Ram Inst. Of Mgmt. (MBA) Jabalpur	60
57	Shri RGP Gujrati Pr. Inst. (MCA)Indore	120
58	Shri Vaishnav Inst. of Mgmt.,(MCA) Indore	120
59	Shri Vaishnav Inst. of Tech.& Sc.,(BE) Indore	60
60	Sri Satya Sai College of (MCA), Sehore	60
61	Sri Satya Sai College of Engg. (BE) Bhopal	60
62	Sri Satya Sai Inst. Of Sc. & Tech., (BE) Sehore	60
63	St. Aloysius Inst. Of Tech., Jabalpur	60
64	Sushila Devi Bansal College of Tech., (BE) Indore	60
65	Swami Vivekanand College of Engg., (BE) Indore	60
66	Technocrates Institute of Technology and Science (BE), Bhopal	60
67	Technocrates Institute of Technology -Excellence (BE), Bhopal	60
68	Technocrates Institute of Technology, (BE) Bhopal	60
69	Technocrats Institute of Technology (MBA)- Bhopal	60
70	Technocrats Instt.Technology. - (MCA) , Bhopal	120
71	Thakral College Of Tech,(BE) Bhopal	60
72	Vindhya Institute of Tech. & Sc., (BE) Satna	60
	<b>TOTAL</b>	<b>4980</b>
	<b>GRAND TOTAL</b>	<b>5670</b>

प्रमाण-पत्रों के प्रारूप  
उम्मीदवार के पिता/माता/वैध अभिभावक का शपथ पत्र  
(केवल अनुसूचित जाति/जनजाति श्रेणी के उम्मीदवारों के लिये)

नाम : .....

पिता का नाम : .....

अनुसूचित जाति/जनजाति  
(अनु.का क्रमांक) : .....

धर्म : .....

व्यवसाय : .....

पता : .....

.....

.....

मैं शपथ पूर्वक कथन करता हूँ कि -

1. मैं भारत के संविधान के अनुच्छेद 341/342 के अंतर्गत जिला.....  
(म.प्र.) के लिये घोषित .....अनुसूचित  
जाति/अनुसूचित जनजाति का /की सदस्य हूँ।
2. मेरे द्वारा अनुविभागीय अधिकारी .....के समक्ष  
जाति प्रमाण पत्र प्राप्त करने हेतु जो आवेदन पत्र दिनांक.....  
को प्रस्तुत किया जा रहा है उसमें वर्णित जानकारी मेरे ज्ञान/विश्वास के  
अनुसार सत्य है।

शपथकर्ता के हस्ताक्षर

.....

टिप्पणी - जो अनुपयुक्त विकल्प हो उसे काट दें एवं प्रमाण पत्र प्रस्तुत करें।

अनुसूचित जाति/जनजाति प्रमाण-पत्र  
कार्यालय, अनुविभागीय अधिकारी (प्रमाणीकरण)

अनुभाग.....जिला.....मध्यप्रदेश  
पुस्तक क्रमांक..... प्रकरण क्रमांक.....  
प्रमाण पत्र क्रमांक.....

जाति प्रमाण पत्र

यह प्रमाणित किया जाता है कि श्री/श्रीमती/कुमारी.....पिता/पति का नाम.....  
.....निवासी ग्राम/नगर.....वि.खं.....तहसील.....  
.....जिला.....संभाग.....के.....जाति/जनजाति का/की  
सदस्य है और इस जाति/जनजाति को संविधान के अनुच्छेद 341 के अधीन मध्यप्रदेश राज्य के संबंध में अनुसूचित जाति/ अनुसूचित जनजाति के रूप में विनिर्दिष्ट किया गया है और यह .....जाति/जनजाति अनुसूचित जाति एवं जनजाति (संशोधन) अधिनियम, 1976 के अंतर्गत मध्यप्रदेश की सूची में अनुक्रमांक..... पर अंकित है। अतः श्री/श्रीमती/कुमारी.....पिता/पति का नाम..... अनुसूचित जाति/जनजाति का/की है।

2. प्रमाणित किया जाता है कि आवेदक श्री/श्रीमती/कुमारी.....के परिवार की कुल वार्षिक आय रूपए.....है।

दिनांक .....  
(सील)

हस्ताक्षर  
प्रमाणीकरण अधिकारी का नाम  
पदनाम

- टिप्पणी (1) अनुसूचित जाति का अर्थ है संविधान के अनुच्छेद 341 के अंतर्गत विनिर्दिष्ट मध्यप्रदेश राज्य से संबंधित अनुसूचित जाति तथा अनुसूचित जनजाति का अर्थ है संविधान के अनुच्छेद 342 के अंतर्गत विनिर्दिष्ट मध्यप्रदेश राज्य से संबंधित जनजाति।
- (2) केवल निम्नलिखित अधिकारियों द्वारा जारी किये गये प्रमाण-पत्र मान्य होंगे।  
(अ)कलेक्टर/डिप्टी कलेक्टर/एस.डी.ओ.(अनुविभागीय अधिकारी) उपसंभागीय मजिस्ट्रेट/सिटी मजिस्ट्रेट (ब) तहसीलदार (द) परियोजना प्रशासक/अधिकारी, वृहद/मध्यम/एकीकृत आदिवासी विकास परियोजना।

यह प्रमाण पत्र उपरोक्त में से किसी भी एक अधिकारी द्वारा नियत जांच एवं आत्म संतुष्टि के पश्चात ही जारी किया जावे, न कि उम्मीदवार के अभिभावक द्वारा दिये गये शपथ पत्र के आधार पर और नही स्थानीय निकायों के सदस्यों द्वारा जारी किये गये प्रमाण पत्र के आधार पर।

अनुसूचित जाति / जनजाति प्रमाण-पत्र  
कार्यालय, अनुविभागीय अधिकारी (प्रमाणीकरण)

अनुभाग.....जिला.....मध्यप्रदेश  
पुस्तक क्रमांक..... प्रकरण क्रमांक.....  
प्रमाण पत्र क्रमांक.....

जाति प्रमाण पत्र

यह प्रमाणित किया जाता है कि श्री/श्रीमती/कुमारी.....पिता/पति का नाम..... निवासी ग्राम/नगर..... वि.खं..... तहसील..... जिला..... संभाग..... के..... जाति/जनजाति का/की सदस्य है और इस जाति/जनजाति को संविधान के अनुच्छेद 341 के अधीन मध्यप्रदेश राज्य के संबंध में अनुसूचित जाति/ अनुसूचित जनजाति के रूप में विनिर्दिष्ट किया गया है और यह .....जाति/जनजाति अनुसूचित जाति एवं जनजाति (संशोधन) अधिनियम, 1976 के अंतर्गत मध्यप्रदेश की सूची में अनुक्रमांक..... पर अंकित है। अतः श्री/श्रीमती/कुमारी.....पिता/पति का नाम..... अनुसूचित जाति/जनजाति का/की है।

2. प्रमाणित किया जाता है कि आवेदक श्री/श्रीमती/कुमारी.....के परिवार की कुल वार्षिक आय रूपए.....है।

दिनांक .....  
(सील)

हस्ताक्षर  
प्रमाणीकरण अधिकारी का नाम  
पदनाम

---

यह प्रमाण-पत्र जारी होने के दिनांक से 6 माह के लिये वैध होगा।

मध्यप्रदेश की अन्य पिछड़े वर्ग (क्रीमीलेयर को छोड़कर) श्रेणी के आरक्षित स्थानों पर प्रवेश के लिये प्रस्तुत किये जाने वाले प्रमाण-पत्र

स्थायी प्रमाण पत्र  
कार्यालय, अनुविभागीय अधिकारी  
(प्रमाणीकरण)

अनुभाग.....जिला.....मध्यप्रदेश  
पुस्तक क्रमांक..... प्रकरण क्रमांक.....  
प्रमाण पत्र क्रमांक.....

जाति प्रमाण - पत्र

यह प्रमाणित किया जाता है कि श्री / श्रीमती / कुमारी.....  
पुत्र/पुत्री श्री.....निवासी ग्राम / शहर .....  
तहसील.....जिला.....मध्य प्रदेश के निवासी हैं, जो.....  
.....जाति के हैं जिसे पिछड़ा वर्ग के रूप में मध्य प्रदेश शासन, आदिम जाति, अनुसूचित जाति एवं  
पिछड़ा वर्ग कल्याण विभाग की अधिसूचना क्रमांक एफ 8-5 पच्चीस 4-84, दिनांक 26 दिसंबर,  
1984, द्वारा अधिमान्य किया गया है ।

श्री.....और / या उनका परिवार सामान्यतः मध्य प्रदेश के  
जिला..... संभाग..... में निवास करता है .

यह भी प्रमाणित किया जाता है कि श्री .....क्रीमीलेयर (सम्पन्न वर्ग)  
व्यक्तियों / वर्गों की श्रेणी में नहीं आते हैं, जिसका उल्लेख भारत सरकार कार्मिक एवं प्रशिक्षण  
विभाग के परिशिष्ट क्र 380/2/22/93 स्था. (एस.सी.टी.) दिनांक 08.09.93 द्वारा जारी सूची के  
कालम-3 में तथा मध्य प्रदेश शासन, सामान्य प्रशासन विभाग के ज्ञाप क्रमांक एफ.  
7-26/93/1- आ.प्र., दिनांक 8 मार्च 1994 के साथ संलग्न परिशिष्ट "ई" की अनुसूची के कॉलम  
(3) में किया गया है ।

2. प्रमाणित किया जाता है कि आवेदक श्री / श्रीमती / कुमारी.....के  
परिवार की कुल वार्षिक आय रुपये.....है ।

3. यह भी प्रमाणित किया जाता है कि वह मध्यप्रदेश राज्य में दिनांक ..... को  
प्रवजन कर चुका है ।

दिनांक .....  
(सील)

हस्ताक्षर  
प्रमाणीकरण अधिकारी का नाम  
पदनाम

मध्यप्रदेश की अन्य पिछड़े वर्ग (क्रीमीलेयर को छोड़कर) श्रेणी के आरक्षित स्थानों पर प्रवेश के लिये प्रस्तुत किये जाने वाले प्रमाण-पत्र

अस्थायी प्रमाण पत्र  
कार्यालय, अनुविभागीय अधिकारी  
(प्रमाणीकरण)

अनुभाग.....जिला.....मध्यप्रदेश  
पुस्तक क्रमांक..... प्रकरण क्रमांक.....  
प्रमाण पत्र क्रमांक.....

जाति प्रमाण - पत्र

यह प्रमाणित किया जाता है कि श्री / श्रीमती / कुमारी.....  
पुत्र/पुत्री श्री.....निवासी ग्राम / शहर.....  
तहसील.....जिला.....मध्य प्रदेश के निवासी हैं, जो.....  
.....जाति के हैं जिसे पिछड़ा वर्ग के रूप में मध्य प्रदेश शासन, आदिम जाति, अनुसूचित जाति एवं  
पिछड़ा वर्ग कल्याण विभाग की अधिसूचना क्रमांक एफ 8-5 पच्चीस 4-84, दिनांक 26 दिसंबर,  
1984, द्वारा अधिमान्य किया गया है ।

श्री.....और / या उनका परिवार सामान्यतः मध्य प्रदेश के  
जिला..... संभाग..... में निवास करता है .

यह भी प्रमाणित किया जाता है कि श्री .....क्रीमीलेयर (सम्पन्न वर्ग)  
व्यक्तियों / वर्गों की श्रेणी में नहीं आते हैं, जिसका उल्लेख भारत सरकार कार्मिक एवं प्रशिक्षण  
विभाग के परिशिष्ट क्र 380/2/22/93 स्था. (एस.सी.टी.) दिनांक 08.09.93 द्वारा जारी सूची के  
कालम-3 में तथा मध्य प्रदेश शासन, सामान्य प्रशासन विभाग के ज्ञाप क्रमांक एफ.  
7-26/93/1- आ.प्र., दिनांक 8 मार्च 1994 के साथ संलग्न परिशिष्ट "ई" की अनुसूची के कॉलम  
(3) में किया गया है ।

2. प्रमाणित किया जाता है कि आवेदक श्री / श्रीमती / कुमारी.....के  
परिवार की कुल वार्षिक आय रुपये.....है ।

3. यह भी प्रमाणित किया जाता है कि वह मध्यप्रदेश राज्य में दिनांक ..... को  
प्रवजन कर चुका है ।

दिनांक .....  
(सील)

हस्ताक्षर  
प्रमाणीकरण अधिकारी का नाम  
पदनाम

वास्तविक निवासी संबंधी आवश्यकता हेतु प्रमाण-पत्र

संदर्भ क्रमांक.....

दिनांक.....

यह प्रमाणित किया जाता है कि श्री/श्रीमती/कुमारी.....  
आत्मज/आत्मजा/पत्नी/श्री.....जो व्यावसायिक परीक्षा  
मंडल, भोपाल द्वारा संचालित (परीक्षा का नाम).....वर्ष.....  
.....के आधार पर (पाठ्यक्रम का नाम).....पाठ्यक्रम में प्रवेश के लिये  
उम्मीदवार है ने नियमित छात्र/छात्रा के रूप में इस संस्था.....  
.....(संस्था का नाम) में सत्र.....से सत्र.....तक अध्ययन  
किया है।

स्थान : .....

दिनांक: .....

संस्था प्रमुख के हस्ताक्षर  
नाम एवं पद (कार्यालय  
सील)

वास्तविक निवासी संबंधी आवश्यकता हेतु प्रमाण-पत्र

संदर्भ क्रमांक.....

दिनांक.....

प्रमाणित किया जाता है कि श्री/श्रीमती/कुमारी.....  
आत्मज/आत्मजा/पत्नी/श्री.....जो तहसील .....  
जिला.....मध्यप्रदेश का निवासी है, क्योंकि वह

1. मध्यप्रदेश में पैदा हुआ है/हुई है

अथवा

2. वह/उसका पालक/वैध अभिभावक मध्यप्रदेश में निरंतर कम से कम 15 वर्षों से रह रहा है।

अथवा

3. उसके पालकों में से कोई राज्य शासन का सेवारत या सेवानिवृत्त कर्मचारी है अथवा केन्द्रीय शासन का कर्मचारी है जो मध्यप्रदेश में सेवारत है।

अथवा

4. वह स्वयं अथवा उसके पालक राज्य में पिछले पांच वर्षों से कोई अचल संपत्ति, उद्योग व्यवसाय रखते हैं।

1. उसने अपनी शिक्षा मध्यप्रदेश में स्थित किसी भी मान्यता प्राप्त शिक्षण संस्था में कम से कम तीन वर्ष तक प्राप्त की है। जिसमें कक्षा एक से पूर्व की शिक्षा सम्मिलित नहीं होगी।

अथवा

2. उसने मध्यप्रदेश स्थित किसी भी मान्यता प्राप्त शिक्षण संस्था से निम्नलिखित परीक्षाओं में से कम से कम एक परीक्षा उत्तीर्ण की है।

(क) 10+2 प्रणाली की दसवीं/बारहवीं कक्षा की परीक्षा

(ख) आठवीं कक्षा की परीक्षा

स्थान : .....

प्राधिकृत अधिकारी के

हस्ताक्षर

दिनांक: .....

(कार्यालय सील)

टिप्पणी : जो अंश आवश्यक न हो उन्हें काट दिया जावे।

वास्तविक निवासी संबंधी आवश्यकता हेतु प्रमाण-पत्र

संदर्भ क्रमांक.....

दिनांक.....

प्रमाणित किया जाता है कि श्री/श्रीमती/कुमारी..... जो व्यावसायिक परीक्षा मंडल, भोपाल द्वारा संचालित (परीक्षा का नाम)..... वर्ष..... के आधार पर (पाठ्यक्रम का नाम)..... पाठ्यक्रम में प्रवेश के लिये उम्मीदवार है, श्री/श्रीमती..... का/की पुत्र/पुत्री है।

(क) जो.....विभाग में.....पद पर ..... (तिथि) से पदस्थ मध्यप्रदेश शासन के कर्मचारी हैं।

अथवा

(ख) जो.....विभाग में.....पद पर पदस्थ मध्यप्रदेश शासन के कर्मचारी थे और जो .....(तिथि) को इस विभाग से सेवा निवृत्त हुए।

अथवा

(ग) जो.....विभाग में.....पद पर पदस्थ मध्यप्रदेश शासन के कर्मचारी थे जिनकी मृत्यु सेवा में रहते हुए.....(तिथि) को हो गई थी।

अथवा

(घ) जो.....विभाग में.....पद पर पदस्थ मध्यप्रदेश संवर्ग में धारित अखिल भारतीय सेवा के अधिकारी है।

स्थान : .....

कार्यालय प्रमुख/सक्षम अधिकारी के हस्ताक्षर

दिनांक: .....

(कार्यालय सील)

वास्तविक निवासी संबंधी आवश्यकता हेतु प्रमाण-पत्र

संदर्भ क्रमांक.....

दिनांक.....

प्रमाणित किया जाता है कि श्री/श्रीमती/कुमारी.....  
आत्मज/आत्मजा/पत्नी/श्री.....जो व्यावसायिक परीक्षा  
मंडल, भोपाल द्वारा संचालित (परीक्षा का नाम).....वर्ष.....  
के आधार पर (पाठ्यक्रम का नाम).....पाठ्यक्रम में प्रवेश के लिये उम्मीदवार  
है, श्री/श्रीमती.....का/की पुत्र/पुत्री है, जो दिनांक 1 जनवरी 2012  
अथवा उसके पूर्व की तिथि.....से मध्यप्रदेश में स्थित.....  
.....विभाग में.....पद पर पदस्थ केन्द्रीय शासन/सार्वजनिक  
उपक्रम का/की कर्मचारी है।

स्थान : .....

दिनांक: .....

कार्यालय प्रमुख/सक्षम अधिकारी के हस्ताक्षर  
नाम एवं पद (कार्यालय सील)

मध्यप्रदेश में पुर्नव्यवस्थापन संबंधी प्रमाण-पत्र

संदर्भ क्रमांक.....

दिनांक.....

प्रमाणित किया जाता है कि श्री/श्रीमती/कुमारी..... जो व्यावसायिक परीक्षा मंडल, भोपाल द्वारा संचालित (परीक्षा का नाम)..... वर्ष.....के आधार पर (पाठ्यक्रम का नाम).....पाठ्यक्रम में प्रवेश के लिये उम्मीदवार है, श्री/श्रीमती.....का/की पुत्र/पुत्री है, जो.....योजना के तहत मध्यप्रदेश में व्यवस्थापित है। यह योजना भारत शासन/मध्यप्रदेश शासन द्वारा स्वीकृत पुर्नव्यवस्थापन योजना (Resettlement scheme) है।

स्थान : .....

दिनांक: .....

हस्ताक्षर : कलेक्टर/जिला मजिस्ट्रेट  
(कार्यालय सील)

जम्मू एवं कश्मीर राज्य के विस्थापित उम्मीदवार संबंधी प्रमाण-पत्र

Office of the Zonal Officer  
TO WHOM IT MAY CONCERN

Certified that ..... S/o or, D/o .....  
R/o ..... Tehsil ..... District  
..... A/P ..... Pin ..... is  
registered from No. .... R/Card No.  
..... At S. No. ....  
of his/her father ration card issued from this zone.

Seal of Tehshildar

Zonel Officer / Tehsildar

मध्यप्रदेश के अधिकारी/कर्मचारी जिनकी पदस्थापना आतंकवादी गतिविधियों के नियंत्रण हेतु जम्मू एवं कश्मीर राज्य में की गई का प्रमाण-पत्र

संदर्भ क्रमांक .....

दिनांक .....

प्रमाणित किया जाता है कि श्री/श्रीमती/कुमारी .....  
 आत्मज/आत्मजा/श्री ..... जो व्यावसायिक परीक्षा मंडल,  
 मध्यप्रदेश भोपाल द्वारा संचालित (परीक्षा का नाम) .....  
 वर्ष ..... के आधार पर (पाठ्यक्रम का नाम) .....  
 में जम्मू एवं कश्मीर राज्य के विस्थापित उम्मीदवारों की सीटों के विरुद्ध प्रवेश का उम्मीदवार है ।

श्री ..... (उम्मीदवार का नाम) के पिता/ माता  
 श्री/श्रीमती ..... मध्यप्रदेश सेवा के अधिकारी/ कर्मचारी  
 है जिनकी पदस्थापना जम्मू एवं कश्मीर राज्य में आतंकवादी गतिविधियों के नियंत्रण हेतु दिनांक ..... से ..... दिनांक ..... तक .....  
 ..... (स्थान का नाम) में रही है ।

स्थान .....  
 दिनांक .....

हस्ताक्षर  
 (सील)

**CHAPTER - 2**  
**INSTRUCTIONS AND RULES FOR CONDUCT OF TEST**

**IMPORTANT**

The information given in the online application form will be verified at the time of counselling/admission from the original documents by the department concerned/institution. If it is found later that a successful applicant has provided incorrect or false information or withheld some relevant information while filling the online application form, the applicant shall be debarred from admission or his admission may be cancelled at any time during the course of his/her studies, by the head of the Institution/Admitting Authority/Madhya Pradesh Professional Examination Board, as the case may be without giving him any notice.

**2.1 DOCUMENTS TO BE ENCLOSED ALONG WITH THE APPLICATION FORM**

No documents are to be enclosed along with the online application form. Photographs are to be affixed as required at the time of online submission of application form.

**2.2 INSTRUCTIONS REGARDING PHOTOGRAPH AND SIGNATURE**

- (i) Photograph should be coloured, size 3.5 x 4.5 cm of good quality with white background.
- (ii) Polaroid photos will not be accepted.
- (ii) The photographs should not be older than two months from the date of examination and should bear the date of photograph taken & full name of candidate.
- (iii) Black goggles are not allowed with the photograph.
- (iv) Photograph must be taken along with the reading spectacles if used regularly.
- (v) Candidates are advised to retain at least 5 copies of the photographs as the photo affixed in the application form will be required to produce during counselling and admission.
- (vi) Application form should be signed properly. Short signatures will not be accepted. Signatures during examination, counselling should match with the signature on application form.
- (vii) Signature in capital letters will not be accepted.

### 2.3 PROCEDURE FOR FILLING ONLINE APPLICATION FORM

- (i) For online application visit [www.vyapam.nic.in](http://www.vyapam.nic.in) or [www.mponline.gov.in](http://www.mponline.gov.in)
- (ii) Please read the rules and instructions given in the rule book carefully before filling up the online application form.
- (iii) Please attach your signature and colour photograph with white background of good quality size 3.5cms × 4.5 cms along with the online application form.

### 2.4 SCRUTINY / REJECTION OF APPLICATION FORMS

Online application forms received in Madhya Pradesh Professional Examination Board, Bhopal till the last date of submission will be scrutinized. Online application forms will be scrutinized on the basis of the information filled such as category, class, gender, date of birth, course option, test in which you wish to appear, domicile, photograph, signature. In case of blank/incorrect/inadequate information in these fields the online application is liable to be rejected. After selection, the same will be verified by the concerned department before counselling from the original documents.

### 2.5 INFORMATION REGARDING REJECTION

- (i) After considering the entries of application form as explained in rule 2.4 the compulsory entries marked with \* shall be subjected to online rectification process. In case the compulsory entries marked with an aestrax (\*) are either left blank or are marked multiple then candidates may be given a further chance to rectify such erroneous/wrong entries through an online rectification process. It may be noted that **if the photograph of the candidate is not furnished with the application form then the application form will be rejected, and no rectification will be permitted.**
- (ii) The information of rejected application forms along with the reason for rejection will be made available on the website [www.vyapam.nic.in](http://www.vyapam.nic.in) of the Board (MPPEB).
- (iii) For the rectification of aestrax (\*) marked entries in OMR Application form, the candidate will be required to rectify the information on the website [www.vyapam.nic.in](http://www.vyapam.nic.in) or [www.mponline.gov.in](http://www.mponline.gov.in) as per guidelines mentioned therein along with a rectification fee of Rs.100 only (Rupees one hundred-only) and M.P.online processing fee Rs. 50 only (Rupees fifty only)after such rectification a Test Admit Card (TAC) will be issued to the candidate.
- (iv) Corrections in information submitted in the application form,other than rectification should be considered and corrected after examination, if the application for correction received in the Mandal with in appropriate time. No correction shall be made after deceleration of the result because Mandal become Functus officio after the deceleration of the result.

## 2.6 TEST ADMIT CARD (TAC)

The Test Admit Card (TAC) will not be sent to the candidates by post from the Board. applicants can download it from the website [www.vyapam.nic.in](http://www.vyapam.nic.in) using his Online application Form number three days prior to the date of examination. Please note that a candidate will not be permitted to appear in the examination if she/he doesn't process the download TAC.

## IMPORTANT

**MPPEB RESERVES THE RIGHT TO CANCEL OR WITHDRAW ANY TEST ADMITCARD ISSUED BY IT.**

## 2.7 TEST CITY :The entrance test shall be held at the cities stated below:

Bhopal	Gwalior	Indore	Jabalpur	Rewa	Sagar	Ujjain
--------	---------	--------	----------	------	-------	--------

Board reserves the right to change/ shift the examination city opted by the candidate, if the number of applicants in a particulars city is not adequate to hold examination in that city.

## 2.8 MATERIALS TO BE CARRIED IN THE EXAMINATION HALL

- (i) Test Admit Card (TAC) (ii) Black ball point pen

No other material such as cellular/mobile phones, calculators, log tables, stray papers etc. should be found in the possession of the candidate in the test hall, otherwise the candidate is liable to be registered under Unfair means (UFM) and may be refused the chance to appear in the test.

## 2.9 UNFAIR MEANS (UFM)

**Any of the following shall comprise unfair means adopted by the candidates in the examination hall/room during the examination:-**

- (a) Canvassing in any form.
- (b) Attempt to impersonate or engaging any other person to impersonate.
- (c) Possession of any of the prohibited article.
- (d) Shouting/ talking/whispering /communicating through gesture.
- (e) Copying from the answer sheet or question booklet with other candidates in the examination hall/room or by any other means.
- (f) Exchanging answer sheet or question booklet with each other candidates.

- (g) Refusing to handover or destroying to prohibited article.
- (h) Refusing to sign on relevant documents
- (i) Defiance, disobedience, misbehaving and non compliance of instructions given by the relevant documents.
- (j) Refusing to return or not returning the answer sheet/ relevant documents as per instructions of the competent authority.
- (k) Harassing, threatening or causing physical injury to the staff engaged in the conducting the examination.

If any of the above action of the candidate is interpreted by the Observer/ Centre Superintendent/invigilator as amounting to adopting unfair means, a case will be registered under unfair means and shall be legally dealt with accordingly. The answer sheet of the candidate booked under UFM shall not be valued and his/her candidature shall be cancelled. Additionally, any case of use of unfair means on the part of the candidate may be handed over to the police. Criminal proceedings shall be initiated against such candidates.

**NOTE : If any unauthorized person appears in the examination in place of an eligible candidate, such act will be considered as IMPERSONATION. Please note that Impersonation is a crime under law. For such crime he/she shall be punished with imprisonment of either description for a term which may extend to three years, or with fine, or with both. In such case examination of the authorised candidate will automatically get cancelled and the person who appeared in the examination wil lalso be punished.**

## **2.10 NATURE OF TEST**

The entrance test shall be of objective type questions only, where for each question four plausible answers/responses will be provided, out of which only one will be correct. The candidate is required to select correct answer and mark the corresponding option (A or B or C or D) on the OMR answer sheet, using Black ball point pen.

## **2.11 MARKS AND TIME ALLOTTED FOR QUESTION PAPER**

The Question paper will contain 200 questions for MET and 100 questions for MCA. Total duration of the test for MET will be of 3 hours and for MCA will be of 02 hours 15 minutes, out of which the first fifteen minutes are allotted for making the entries in the OMR answer sheet and inspecting the question booklet for any printing for other errors etc.

## **2.12 SYSTEM OF VALUATION**

- (i) In objective type question, one mark will be awarded for each correct answer. No mark (zero mark) will be awarded for an incorrect response or multiple marking or for an unanswered question. There shall be no negative marking.

- (ii) Marking will be done through electronic means. There is no provision of retotaling or revaluation.

### **2.13 DEFECTIVE QUESTION, THEIR CANCELLATION AND AWARD OF MARKS IN LIEU OF CANCELLED QUESTIONS**

After the completion of examination, Board gets each question of the question paper examined by a group of subject-experts along with the answer suggested by the paper-setter and moderator. If any question is found defective by these experts, the question may be cancelled due to:-

- (i) Construction of question is wrong;
- (ii) More than one option are correct answers;
- (iii) None of the options is correct answer;
- (iii) The Hindi and English version are not in conformity;
- (iv) Printing errors due to which the correct answer can not be arrived at;
- (v) Questions being out of prescribed syllabus;
- (vi) Any other appropriate reasons decided by the Committee.

In lieu of the cancelled questions, every candidate may be awarded marks in proportion to the marks obtained by him/her, irrespective of the fact whether the candidate has attempted such cancelled questions or not. For example if 2 questions out of total 200 questions are cancelled in a particular question paper and if each correct answer carries 01 mark, then after evaluation it is found that the candidate has secured 90 marks from the remaining 198 questions considered for evaluation purpose then his/her marks for 200 question are computed as under.

$$90 \times 200 / (200-2) = 90.90 \text{ rounded off } 91.00$$

**Note: All calculations shall be rounded off to two decimal places.**

### **2.14 REPRESENTATION REGARDING QUESTION PAPER**

The candidates can submit their representations pertaining to any defect in the question paper/ question with in one week after the conduct of test in the prescribed Performa - 11 attached with this rule book. The representation so made has to be substantiated with supporting documents/ relevant text of the text book.

The representation of the candidates shall be examined by the subject experts before finalizing the "Key" as detailed in rule 3.13

#### **2.15 DECLARATION OF RESULTS**

Board will prepare the Merit/Waiting list as per the admission rules mentioned in Chapter-1 of the Rule Book. The results shall be displayed on the notice board of MPPEB. Result will also be available on the website [www.vyapam.nic.in](http://www.vyapam.nic.in)

#### **2.16 MARK SHEET**

Board will be sending individual mark sheets to the candidates. A candidate is required to download it from the website of the Board [www.vyapam.nic.in](http://www.vyapam.nic.in) using his / her Roll Number.

#### **2.17 DUPLICATE MARK SHEET**

There is no provision for issue of duplicate mark sheet. A candidate can obtain any number of copies as described in 3.16.

#### **2.18 CANCELLATION OF ADMISSION**

If it is found that a candidate has succeeded in obtaining admission on the basis of false/incorrect information or withholding relevant facts, during counselling or at any time after admission, the admission so granted to the candidate shall be cancelled without any notice, at any time even during the course of his/her studies, by the Head of the Institute/Admitting Authority concerned.

#### **2.19 MANDAL JURISDICTION**

The responsibility of M.P. Professional Examination Board (MPPEB) is confined to the extent of conducting the Entrance Test and declaring the Merit/Waiting list, the M.P. Professional Examination Board shall be the final authority for deciding all policies regarding conduct of the Test. If any question relating to the interpretation of "Rules & Instructions" for the conduct of Pre M.C.A/M.E.T-2012 arises, it shall be referred to the Board, whose decision shall be final and binding. The Board reserves the right to amend any rule / procedure for the conduct of the Entrance Test and any modification so made shall be binding.

#### **2.20 LEGAL JURISDICTION**

In case of any legal disputes, the jurisdiction shall be limited to the High Court of Madhya Pradesh only.

#### **2.21 PRESERVATION OF RECORDS**

Mandal will preserve the records pertaining to the examination for six months, from the date of the result declaration. After which the records will be destroyed.

## 2.22 Facilities provided to the Handicapped in written examination:-

As per order no. F-8-2/05/ आ.प्र./एक , Dated 08.09.2011 of Govt. of M.P., GAD , the following facilities are provided to handicapped in written examination.

(A) This facility will be provided to the following candidates:-

- (1) Candidates who are Visually Handicap, Disable from Upper part(from hand) and **seribal palsi** .
- (2) Candidates who are mentally **spectract/deilacase** and person with disabilities defined in act 1995.
- (3) Such candidates who because of sudden illness is unable to write the exam with a certificate from a medical officer not below the rank of Asstt. Surgeon.
- (4) Candidate who is unable to write the exam because of accident with a certificate from a medical officer not below the rank of Asstt. Surgeon.

(B) Facilities to be provided:-

Above mentioned candidate will be provided the facility of a writer. If a candidate does not use the facility of a writer in such case the candidate will be eligible for extra time as per below

For Question paper of 03 hrs duration	60 minutes
For Question paper of 02 <sup>1/2</sup> hrs duration	50 minutes
For Question paper of 02hrs duration	40 minutes
For Question paper of 01 <sup>1/2</sup> hrs duration	30 minutes

(C) Candidates for appointment of writer:-

- (1) Writer should be such student who is one class below the candidate taking exam.
- (2) It will be mandatory for candidate to take written permission one day before by Centre-Superintendent, through submitting affidavit and complete information regarding writer.

(D) Additional facilities to be provided:-

- (1) Candidate will be provided writer facility free of cost. Vyapam will not charge extra amount for this facility.
- (2) Separate seating arrangement, preferably on ground floor, for such candidates will be made.

## MCA-2012 SYLLABUS

Total - 100 questions

<b>ALGEBRA</b>	Solution of simultaneous equations. Binomial Theorem, logarithmic and exponential series, Determinants and its properties, Matrices, addition and multiplication of matrices, computation of inverse of matrix.
<b>CO-ORDINATE GEOMETRY</b>	Circle, Tangent, orthogonal circles, coaxial system of circles, parabola, ellipse and hyperbola, their equations in standard form and simple properties.
<b>DIFFERENTIAL AND INTEGRAL CALCULUS</b>	Differentiation of algebraic, exponential and logarithmic functions, application to simple problems, maxima and minima, partial differentiation of function of two variables, Integration by parts, definite integrals and their properties, area, volume and surfaces (of simple curves), Trapezoidal rule, Simpson's rule.
<b>DIFFERENTIAL AND DIFFERENCE EQUATIONS</b>	Linear differential equations of first order, Difference equations of first order.
<b>STATISTICS</b>	Theory of Probability, averages, dispersion and standard deviation, Coefficient of variation, skewness and co-efficient of skewness coefficient of correlation, interpolation, index numbers their importance, time series, fitting of curves, Method of least squares, binominal Poisson and Normal distributions.
<b>COMPUTER SCIENCE</b>	Basic concepts of computer organization, number systems, Elementary programming in Basic.
<b>LOGICAL AND NUMERICAL ABILITY</b>	Simple questions to test numerical, analytical and logical abilities of the candidate.

## **MET-2012 SYLLABUS**

<b><u>Section</u></b>	<b><u>Topic/Coverage</u></b>	<b><u>No. of Questions</u></b>
(i)	Reading and Comprehension	30
(ii)	Verbal and Writing ability - synonyms, antonyms sentence completion, verbal analogies, vocabulary, Writing ability.	60
(iii)	Numerical ability	50
(iv)	Business data interpretation	20
(v)	Data Sufficiency	20
(vi)	Business Judgement	20
<b>Total</b>		<b>200</b>